

# LIBRARY PROFILE

Library is “Heart of College” Teaching and learning system library support through reading materials our library is well equipped with reference book, text books, Journals, Periodicals and news papers etc. Our library provides such as library services, reading materials, circulation, study room, Internet and “INFLIBNET” (N-List), E-Resources to the readers.

## 1. FIVE LAWS OF LIBRARY SCIENCE:

- i) Book are for use
- ii) Every Reader has his /her book
- iii) Every book has its reader
- iv) Save the time of the reader / staff
- v) Library is a growing organism.

Est.- 1928 *Dr. S. R. Rangnathan*

## 2. LIBRARY COMMITTEE:-

Every year the college constitutes Library Committee for its smooth functioning of its activities. The main objective of library committee are to decide and adopt policies to govern the management and programmer of the library, to prepare the annual budget, rules and regulation of the library. The committee also looks into student’s grievances, if any. The committee consists, of Principal as Ex-officio, Librarian as Secretary and senior faculty members. The committee formed for the year 2015-16 is as under.

Principal	Dr. Milind Hujare	Ex-Officio Chairman
1.	Dr . Alvekar E. B.	Member
2.	Dr. Patil C. R.	Member
3.	Shri. Jadhav S. S.	Member
4.	Sou. Changundi S. A	Membre
5.	Shri. Patil A. S.	Member
6.	Sou Pachange P. B.	Member
7.	Shri. Sathe	Member

## 3. LIBRARY AT A GLANCE:-

I. Establishment in 1962

II .Housed in separate building in three floors in 1984

III. Total Area - 3200 Sq. Ft.

IV. Total Books In Library – 83060

<b>V. Total Amount Rs. 451303</b>	<b>Quantity</b>	<b>Amount</b>
Total Books Senior College	66241	39,91,824=00
Total Books Junior College	16819	521211=00
Total Books B.C.A./B.B.A.	186	70444=00
Books M.A.	371	68382=00
Library Journals	33	22180=00
News Paper	12	20477=00

**4. LIBRARY BOOK EXPENDITURE:-**

<b>Sr. No.</b>	<b>Year</b>	<b>Text Books</b>	<b>Ref. Books</b>	<b>Total</b>	<b>Amount.</b>
1	2011/2012	737	51	788	8398=00
2	2012/2013	625	77	702	72685=00
3	2013/2014	824	36	860	72306=00
4	2014/2015	734	92	826	99912=00
5	2015/2016	737	316	1053	226263=00

**5. LIBRARY WORKING HOURS:-**

<b>Library Schedule</b>	<b>Time</b>
Open	<b>7.15 am To 5.10 pm</b>
Books Issue	<b>8.30am To 4.30pm</b>
Study Room	<b>7.30am To 5.00pm</b>
Lunch Time	<b>1.00pm To 1.30pm</b>

**6. STRENGTH OF READERS:-**

<b>Sr. No</b>	<b>Year</b>	<b>Sr. Student</b>	<b>Jr. Student</b>	<b>Staff</b>	<b>Total</b>
1	2011-2012	53616	18800	11914	96244
2	2012-2013	80922	15848	12298	109068
3	2013-2014	72686	17976	13132	103796
4	2014-2015	69615	19590	16020	105225
5	2015-2016	74013	24450	21093	119556
6	Total				533889

**7. TOTAL HOLDING AS ON 2015-16:-**

<b>Sr. No</b>	<b>Particulars</b>	<b>No. Books</b>	<b>Amounts</b>
1	Senior Books	66241	3991824=00
2	Junior Books	16819	521211=00
3	B.C.A. Books	429	156259=00
4	M.A. Books	371	68382=00
5	Journals/ Periodicals	33	22329=00
6	News Paper	12	20477=00

## **8. LIBRARY ACTIVITIES AND FACILITIES:-**

1. Book exhibition to increase the habit of reading.
2. Student of M.P.S.C., U.P.S.C., N.D.A, C.D.S. & M.H.C.H.T. Allowed to used the Library
3. Senior Citizens Of the City are Allowed To Use The Library
4. Display of New Arrival Books.
5. New Idea of “Vachen Sanskruti”
6. Computerization of Library is in Process.
7. C.O.C. Course of library management
8. Clipping Service is available
9. Various articles on various subjects written by student to display.

## **9. LIBRARY SERVICES AND FACILITIES:-**

The library has a key role in supporting the academic activities of the institution by establishing, maintaining are promoting the following library and information services, both quantitatively and qualitatively.

### **9.1 Borrowing facility-**

- a) Each Student:- 1 Books
- b) Meritorious Student:- More than 2 books (Duration 7 Days)
- c) Faculty Members:- No limit to issue books (Duration = one academic year)
- d) Non- Teaching Staff:- No limit to issue books (Duration = one academic year)
- e) Other Readers:- 1 books (Duration:- 15 days)
- f) Books for competitive examination such as MPSC, UPSC, NET /SET, books are also issued on the identity cards.
- g) Current Journals are displayed on racks and the back issues are issued for seven day.

### **9.2 Book Bank Facility –**

A set of text books is issued between meritorious student & needy student of senior collages for the academic year as per their demand.

### **9.3 Journals –**

Current issues of journals and periodicals are the “Reference and Periodical Section” and are made available to student and faculty members.

Back issues of journals and periodicals are issued for home – lending for a week

### **9.4 Open Access –**

Open Access facility to staff members, students of B.A.III, B.Com III, B.Sc. III available for effective use of library resources.

## **9.5 Study Room –**

Study Room Facility is available to students and faculty members, during the library hours i.e. 7.30am to 5.00 pm.

## **9.6 Current Awareness Service – (CAS)**

Every month new arrival is also displayed on the notice board for information of students. New arrivals (books) are displayed on display stand for seven days.

## **9.7 Selective Dissemination of information (SDI) –**

The SDI service is given daily to faculty and student by supplying update current affairs, news paper clipping, latest books, etc.

## **9.8 Reference Service –**

The reference books are made available to the readers during library hours. The personal assistance as guidance and help is provided if required to the new readers to make use of the reference book.

## **9.9 Question Papers, Syllabus –**

The sets of university examination question papers & syllabus are made available to faculty and students from the library.

## **9.10 Inter Library Loan Facility –**

The library can borrow the books from other libraries or issued the books to other libraries on 'Inter Library Lone Basis.' for a limited period of time. Some of the staff members of Shivaji University Library and make use of University Library according to their need. Our library can borrow or issue the books to the following libraries.

- 1) Night College of Arts &Commerce Ichalkaranji.
- 2) Dr. Babasaheb Ambedkar Mahavidyalay, Vadgaon.
- 3) Shikshanmaharshi Dr. Bapuji Salunkhe College, Miraj.
- 4) Jayvant mahavidyalaya Ichalkaranji.
- 5) A.R.P.kanya mahavidyalaya Ichalkaranji.
- 6) Venkatesh mahavidyalaya Ichalkaranji.
- 7) Annasaheb Dange Mahavidyalay, Hatkanangale.
- 8) Sushiladevi Shikshanshastra Mahavidyalay, Tasgaon.

## 9.11 User Orientation –

Orientation to the fresh students for effective use of library and awareness about the service are given in the month of June/July of each year.

## 9.12 Library Computerization –

Our college library is on process of computerized. The library uses SLIM 21 software developed by, Algorithms Consultant pvt. ltd. Pune for library automation.

## 9.13 New Arrivals –

New Arrivals (books) received by the library are displayed on “Display stand.” For seven days and get the information teachers and students.

## 10. FUTURE PLAN:-

1. Computerization of Library for day to day use.
2. To increase the habit of reading of the citizens of the city. We are going to exhibit the books as per the occasions like Mr. Gandhi, Vivekanand Saptah,& Various religious ceremony.
3. To keep library on Internet. Considering the opening of reference section for students & citizens to develop their habit reading.

## 11. BOOK ISSUE –

### A] Issue Section Regulations –

1. One Borrowers Ticket is issued free of cost to each student.
2. One book are issued on the Borrowers Ticket and they can be retained with the reader only for seven days.
3. Library card is not transferable.
4. Every reader must clear the dues of library books at the end of the academic year.
5. The lost books are to be replaced with the latest edition otherwise  $1\frac{1}{2}$  price of the book will be charged.
6. Dictionary, Periodicals, Question papers and other reference materials will be provided to students on their I-Card and such materials is not allowed to carry out of the reading room.
7. Reference books are not issued out however they are made available in the library during library hours.

Year	Average books
2011-2012	92200
2012-2013	95000
2013-2014	84700
2014-2015	1,07000
2015-2016	1,02000

## **B] Study Room:-**

“Study Room” is kept open from 7.30 am to 5.10 pm on all working days.

1. No admission is permitted in study room without identity card
2. Students can borrow text books, journals; question paper sets on their Identity Card in the study room.
3. Books/ study materials issued in the study room will have to be returned before leaving the study room.

## **12. SEATING CAPACITY OF THE READING ROOM:-**

1. Reference and periodical section = 25 (Faculty Members)
2. Study Room = 70 (Boys -40, Girls-30)

Dattajirao Kadam Arts, Science & Commerce College, Ichalkaranji.

### **Library Department**

Statement Showing Subject Title Wise Total Number of Books Year Up To 2016-17.

<b>Sr. No</b>	<b>Name of the Subject</b>	<b>Title of Books</b>
1	English	4743
2	Marathi	6838
3	Hindi	3609
4	Sanskrit	57
5	Chemistry	1047
6	Physics	846
7	Botany	943
8	Zoology	633
9	Mathematics	775
10	Statistics	258
11	Electronics	297
12	Computer	193
13	Economics	1917
14	Geography	555
15	Edu. Science	113
16	History	803
17	Political Science	940
18	Sociology	581
19	Commerce	695
20	Accountancy	1035
21	Management	369
22	Auditing	467
23	Co-operation	88
24	Income Tax	110
25	Insurance	97
26	Management Law	227
27	General	870
28	Auto- Biography	770
29	General Science	225
30	Psychology	347
31	Religion	439
	<b>Total</b>	<b>30887</b>

**LIBRARY ISSUE TIME TABLE (TIME- 8.30 am to 4.30 pm)**

<b>Monday</b>	B.A.I	B.B.A.I	B.Sc. I	XI Arts
<b>Tuesday</b>	B.A.II	B.B.A. II	B.Sc. II	XII Arts
<b>Wednesday</b>	B.A.III	B.B.A. III	B.Sc. III	XI Sci
<b>Thursday</b>	B.Com. I	M.A.I & II Hindi	B.C.A. I	XII Sci
<b>Friday</b>	B.Com. II	M.A.I&II Marathi	B.C.A. II	XI Com
<b>Saturday</b>	B.Com. III	-----	B.C.A. III	XII Com

**Total Books**

1	Text Books	27479
2	Reference Book	29261
3	Other Books	9500
	<b>Total=</b>	<b>66240</b>